



SINGAPORE  
INTERNATIONAL  
FERROUS WEEK  
2025



## ARTYZEN HOTEL REGISTRATION FORM

### 雅辰新加坡酒店登记表

Please complete the required fields (marked with \* ) and send this form to Green Esteel via email at [hotel@singsteelforum.com](mailto:hotel@singsteelforum.com)

For more details, please visit the event website: <https://singsteelforum.com>

请填写以下必填字段（标有 \* 号）并发送至 Green Esteel 邮箱 [hotel@singsteelforum.com](mailto:hotel@singsteelforum.com)。

更多详情请访问活动官网: <https://singsteelforum.com>。

Guest Registration 客人登记			
Salutation 称呼*	Prof / Dr / Mr / Mrs / Ms	Nationality 国籍*	
Family / Last Name 姓氏*		Given / First Name 名字*	
Mobile 手机号*			
Email Address 邮箱*			
2 <sup>nd</sup> Guest Name (if any) 同住人姓名 (若有)			
Arrival Date 到达日期*		Flight No. / Arrival Time 航班号 / 到达时间	
Departure Date 离店日期*		Flight No. / Departure Time 航班号码 / 起飞时间	
Company Name 公司名称 *			

Room Type and Rate 房间类型和价格			
Please select choice of rooms 请选择您喜欢的房间类型		Room Rates 价格 (Single / Double Occupancy) (单人 / 双人入住)	Room Type 房型 (Subject to availability) (视酒店空房情况)
1	Single Occupancy 单人标间	S\$380++/Room 间 (Inclusive of 1 breakfast) (含 1 人份早餐)	Deluxe Balcony King <input type="checkbox"/>
2	Double Occupancy 双人标间	S\$410++/Room 间 (Inclusive of 2 breakfasts) (含 2 人份早餐)	Deluxe Balcony Twin <input type="checkbox"/>
Only non-smoking rooms are available 仅提供无烟房			

All rates quoted are in Singapore Dollars, inclusive of internet access and all prices quoted with “++” are subject to a 10% service charge and a 9% Goods & Services Tax (GST).

所有报价均以新加坡元计算，房费均含网络服务，未含10%的服务费（“服务费”）和9%的商品及服务税（“GST”）。



SINGAPORE  
INTERNATIONAL  
FERROUS WEEK  
2025



Room Guarantee 预订担保			
Card Type 卡类型*	VISA / MASTER / AMEX	Credit Card Number 信用卡号*	
Cardholder's Name 持卡人姓名*			
Expiry Date 到期日期*	[MM 月]	[YYYY 年]	
Signature 持卡人签名			

## Terms & Conditions

### 1. Reservation Policy

- All reservations made through our platform are final and cannot be cancelled or modified.
- The full cost of the booked stay will be charged for each individual reservation.

### 2. Extended Stay Requests

- If you wish to extend your stay beyond your original booking, please contact the hotel front desk directly to check availability.

### 3. Check-In & Check-Out Policy

- Check-in time: **3:00 PM (SGT, GMT+8)**
- Check-out time: **11:00 AM (SGT, GMT+8)**
- Early check-in and late check-out requests cannot be accommodated.

### 4. Guest Information

- If a second guest is accompanying you, please provide their name in advance, as the front desk requires it for verification during check-in.

### 5. Room Confirmation & Preferences

- Room reservations are subject to availability and will only be confirmed upon receipt of a confirmation letter.
- Specific room preferences will be accommodated based on availability at the time of check-in.

### 6. Use of Forms

- Forms are strictly used to collect guest information for hotel booking purposes.



SINGAPORE  
INTERNATIONAL  
FERROUS WEEK  
2025



## 条款与条件

### 1. 预订政策

- 通过本平台进行的所有预订均为最终确认，无法取消或修改。
- 每笔预订均需支付全额住宿费用。

### 2. 延长住宿申请

- 如需延长住宿时间，请直接联系酒店前台以确认客房可用情况。

### 3. 入住与退房政策

- 入住时间：下午 3:00（新加坡时间 SGT, GMT+8）
- 退房时间：上午 11:00（新加坡时间 SGT, GMT+8）
- 无法提供提前入住或延迟退房服务。

### 4. 住客信息

- 如有第二位住客随行，请提前提供其姓名，以便前台在办理入住时进行核验。

### 5. 房间确认与偏好

- 房间预订需视客房供应情况而定，仅在收到确认信后方可最终确认。
- 具体房型及偏好将在入住时根据客房可用情况尽量满足。

### 6. 表格使用规定

- 表格仅用于收集住客信息，以便进行酒店预订。